

E-Safety – General Guidance on Helping your Children to Stay Safe.

The best way to help your children to be safe when using the internet and new technologies is to talk to them and make sure they understand these simple principals:

They should never give out personal details to online 'friends'. (An online 'friend' is anyone your child has not met in real life, no matter how long he or she has been corresponding online.) They should use a nickname when logging on and should not share full names, email addresses, mobile numbers, school names and any photos, including photos of family or friends: the fact is that any picture or video online can be changed or shared without permission.

Talk to your children about what they are doing and who they are talking to. Encourage them to show you how to use things you are not familiar with. Keeping the computer in a family room means that you can share your children's online experience: in addition if they are using a webcam, their online 'friends' will see that they are in a family room.

If your children receive messages which upset them, remind them not to reply, but to save the message and show you or another trusted adult.

Spam and junk emails should be deleted.

Your children should not open files sent from people they do not know. They could contain a virus, or, worse, an inappropriate image or film.

Help your children to understand that some people lie online and that it is better to keep online 'friends' online. They should never meet up with any online 'friends' without an adult they trust.

Make sure your children know how to block someone online and how to report them if they feel uncomfortable.

Above all, make sure that your children feel able to talk to you. Let them know that it's never too late to tell someone if something makes them feel uncomfortable. Don't blame your children: just make it clear that you trust them.

Useful websites:

www.safety.lgfl.net

www.ceop.gov.uk

www.thinkuknow.co.uk

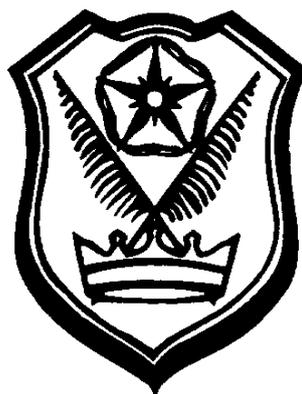
www.getnetwise.org

www.childnet-int.org/safety/parents.aspx

<http://clickcleverclicksafe.direct.gov.uk/index.html> - The government's new "Zip it, block it, flag it" campaign

SAFEGUARDING CHILDREN

**St Margaret Clitherow Primary School
Quainton Street
Neasden
London
NW10 0BG**



*We live to love, learn, respect
and follow Jesus who says,
“Love one another as I have loved you.”*

INTRODUCTION

The issue of safeguarding our young people is one that the School has always taken extremely seriously. Indeed it is always a key item on the first Staff Professional Development Day of each academic year. The Government's guidance document, Working Together to Safeguard Children (2013), states that safeguarding comprises the following elements:

- Protecting children and young people from maltreatment
- Preventing impairments to young people's health or development
- Ensuring that young people are growing up in circumstances consistent with the provision of safe and effective care
- taking action to enable all children to have the best outcomes.

Hence, safeguarding outcomes for children and young people are as follows:

Children and young people **are** safe: the effectiveness of services in taking reasonable steps to ensure that children and young people are safe.

Children and young people **feel** safe: the effectiveness of services in taking reasonable steps to ensure that children and young people feel safe.

Safeguarding is not just about protecting children from deliberate harm, but also includes the following issues:

- pupil's health and safety
- bullying
- racist incidents
- use of physical intervention
- meeting the needs of pupils with medical conditions
- providing first aid
- educational visits
- intimate care
- internet safety
- school security

Safeguarding children - the action we take to promote the welfare of children and protect them from harm - is everyone's responsibility. Everyone who comes into contact with children and families has a role to play and therefore everyone should know who to contact if they are concerned about a child or young person. I am therefore providing in this leaflet the names of key members of staff with specific areas of responsibility.

That said, if any parent has any concerns about any of these areas, please feel free to raise such matters with me directly.

Mrs E McSperrin
Headteacher

Contact Name	Key Area of Responsibility
Mrs E McSperrin	Overall responsibility for safeguarding
Mrs M Boyle	Governor with specific responsibility for safeguarding
Mrs E McSperrin	Child Protection Designated Persons Harassment and discrimination Use of physical intervention
Mrs S Terry Mrs I Heath	Bullying Behaviour
Mrs E McSperrin	Racist Incidents
Mrs I Heath	Designated Person for Looked After Children
Mrs I Heath	Responsibility for monitoring and organising support for Vulnerable Children
Mrs E McSperrin Mrs I Heath	Internet Safety
Mrs E McSperrin	Educational Visits
Mrs E McSperrin	Pupil's Health and Safety
Mrs C Twomey	Governor with specific responsibility for Health & Safety
Mrs I Heath	Meeting the needs of Pupils with Medical Conditions
Mrs M Dowling	Providing First Aid
Mr J Downing	School Security

Please feel free to raise any concerns directly with the named individuals by phoning the School Office on 020 8450 3631. If the member of staff is unavailable to speak to you at the time, please leave a contact number you may be reached on.

(A copy of our Complaints & Child Protection Policies are available upon request)